

Notice of meeting and agenda

Finance and Resources Committee

10.00am, Thursday, 3rd December, 2020

Virtual Meeting - via Microsoft Teams

This is a public meeting and members of the public are welcome to watch the webcast live on the Council's website.

The law allows the Council to consider some issues in private. Any items under "Private Business" will not be published, although the decisions will be recorded in the minute.

Contacts

Email: rachel.gentleman@edinburgh.gov.uk / sarah.stirling@edinburgh.gov.uk

Tel: 0131 529 4107 / 0131 529 3009

1. Order of business

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of interests

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Deputations

- 3.1 If any.

4. Minutes

- | | | |
|-----|---|---------|
| 4.1 | Minute of the Finance and Resources Committee of 29 October 2020 – submitted for approval as a correct record | 7 - 20 |
| 4.2 | Minute of the Finance and Resources Committee of 5 November 2020 – submitted for approval as a correct record | 21 - 24 |

5. Forward Planning

- | | | |
|-----|---|---------|
| 5.1 | Finance and Resources Committee Work Programme | 25 - 32 |
| 5.2 | Finance and Resources Committee Rolling Actions Log | 33 - 40 |

6. Business Bulletin

- | | | |
|-----|-------------------|---------|
| 6.1 | Business Bulletin | 41 - 44 |
|-----|-------------------|---------|

7. Executive decisions

- | | | |
|-----|---|---------|
| 7.1 | Revenue Budget 2020/21: Progress Update – Report by the Executive Director of Resources | 45 - 64 |
| 7.2 | Treasury Management: Mid-Term Report 2020/21 – Report by | 65 - 80 |

	the Executive Director of Resources	
7.3	Corporate Health and Safety Strategy and Plan 2020-22 – Report by the Executive Director of Resources	81 - 88
7.4	Award of Contract for an Employee Benefits Platform – Report by the Executive Director of Resources	89 - 94
7.5	Tron Kirk, Edinburgh – Report by the Executive Director of Resources	95 - 102
7.6	Queensferry Harbour Repairs – Report by the Executive Director of Resources	103 - 108
7.7	Workforce Dashboard - September 2020 – Report by the Executive Director of Resources	109 - 120
7.8	Award of Contract for the Treatment and Disposal of Bulky Waste – Report by the Executive Director of Place	121 - 126
7.9	Waiver Extension for Haulage of Waste to Disposal Outlets – Report by the Executive Director of Place	127 - 130
7.10	Contract Extensions for Edinburgh Employability Services – Report by the Executive Director of Place	131 - 136
7.11	Contract Award for Managed Print Services – Report by the Executive Director of Resources	137 - 146

8. Routine decisions

8.1	65 Shore, Edinburgh - Proposed New Lease – Report by the Executive Director of Resources	147 - 150
8.2	Gilmore Park, Fountainbridge, Edinburgh - Proposed Substation Lease – Report by the Executive Director of Resources	151 - 154
8.3	Summary Report on Property Transactions Concluded under Delegated Authority – Report by the Executive Director of	155 - 164

9. Motions

9.1 None.

10. Resolution to consider in private

10.1 The Committee, is requested under Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the public from the meeting for the following items of business on the grounds that they would involve the disclosure of exempt information as defined in Paragraphs 8, 9 and 12 of Part 1 of Schedule 7A of the Act.

11. Private Reports

- | | | |
|------|--|-----------|
| 11.1 | Settlement of RE:FIT Saving Guarantee – Report by the Executive Director of Resources | 165 - 172 |
| 11.2 | Communities and Families Learning Estate – Project Contract Awards – Report by the Chief Executive | 173 - 186 |

Andrew Kerr

Chief Executive

Committee Members

Councillor Rob Munn (Convener), Councillor Joan Griffiths (Vice-Convener), Councillor Alasdair Rankin, Councillor Chas Booth, Councillor Graeme Bruce, Councillor Gavin Corbett, Councillor George Gordon, Councillor Graham Hutchison, Councillor Andrew Johnston, Councillor Neil Ross and Councillor Mandy Watt

Information about the Finance and Resources Committee

The Finance and Resources Committee consists of 11 Councillors and is appointed by the City of Edinburgh Council.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Rachel Gentleman or Sarah Stirling, Committee Services, City of Edinburgh Council,

Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4107 / 0131 529 3009, email rachel.gentleman@edinburgh.gov.uk / sarah.stirling@edinburgh.gov.uk.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to <https://democracy.edinburgh.gov.uk/ieDocHome.aspx?bcr=1>.

Webcasting of Council meetings

Please note this meeting may be filmed for live and subsequent broadcast via the Council's internet site – at the start of the meeting the Convener will confirm if all or part of the meeting is being filmed.

The Council is a Data Controller under current Data Protection legislation. We broadcast Council meetings to fulfil our public task obligation to enable members of the public to observe the democratic process. Data collected during this webcast will be retained in accordance with the Council's published policy including, but not limited to, for the purpose of keeping historical records and making those records available via the Council's internet site.

Any information presented by individuals to the Council at a meeting, in a deputation or otherwise, in addition to forming part of a webcast that will be held as a historical record, will also be held and used by the Council in connection with the relevant matter until that matter is decided or otherwise resolved (including any potential appeals and other connected processes). Thereafter, that information will continue to be held as part of the historical record in accordance with the paragraphs above.

If you have any queries regarding this, and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact Committee Services (committee.services@edinburgh.gov.uk).